



Meet Manager 11

Records and Time Standards

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Meet Manager - Records and Time Standards

1. Records

1.1. Import Records

Choose *Transfer > Import Records...* from the mainmenu to launch the Import Records dialog.

Import name	Nation	Changed	Mode	Assign to record list
<input checked="" type="checkbox"/> World Records		18.11.2007	replace completely	World Records
<input checked="" type="checkbox"/> Olympic Records		21.08.2004	replace all existing	Olympic Records
<input type="checkbox"/> World Championship Records		01.04.2007		
<input type="checkbox"/> World Youth Championship Records		27.08.2006		
<input type="checkbox"/> World Cup Records		18.11.2007		
<input type="checkbox"/> Universiade Records		14.08.2007		
<input type="checkbox"/> European Records		18.11.2007		
<input type="checkbox"/> European Championship Records		10.12.2006		
<input type="checkbox"/> European Junior Championship Records		22.07.2007		
<input type="checkbox"/> LEN Multi Nation Meets - Juniors / Youth		01.04.2007		
<input type="checkbox"/> Pan Pacific Championship Records		20.08.2006		
<input type="checkbox"/> Commonwealth Games Records		21.03.2006		
<input type="checkbox"/> Swiss National Records	SUI	11.11.2007		

Select agegroups:

Open (no agegroup) 16 years
 12 years and younger 17 - 18 years
 16 years and younger
 13 years
 13 - 14 years
 14 years
 15 years
 15 - 16 years

Select courses:

50m Pool
 25m Pool
 25y Pool
 33m Pool
 16m Pool

Select genders:

Men
 Women
 Mixed

Buttons: Load file, Download, Import, Cancel

Image 1-1 : The Import Records Dialog

To import the records from a local file press the *Load File* button on the lower right side and select a Lenex file from your file system (see 1.5 to learn how to create such a file). Alternatively hit the *Download* button to get the records directly from the swimrankings.net server¹.

Check the checkbox left to each list item to import this record list. Select the mode in the Mode column:

- **Replace completely:** Replace your current list with the list from the file. All previous modifications will be lost.

¹ Internet access required

- Replace all existing: Existing records in your current list will be replaced, not existing records will be added. Records which got no matching record in the import list, will be kept.
- Replace only if faster: Replacing only occurs, if the time from the import list is faster.
- Only add missing: Your records will be kept and only the missing ones will be imported.

Then select the desired agegroups, courses and genders you would like to import to your meet. When finished, click *Import* to complete the import.

Hints:

- It's possible to assign a specific record list to each current record list of your meet. Just change the destination of the list import in the *Assign to record list* column.
- You can filter the lists by nation using the combobox on top the list.

1.2. Edit Records

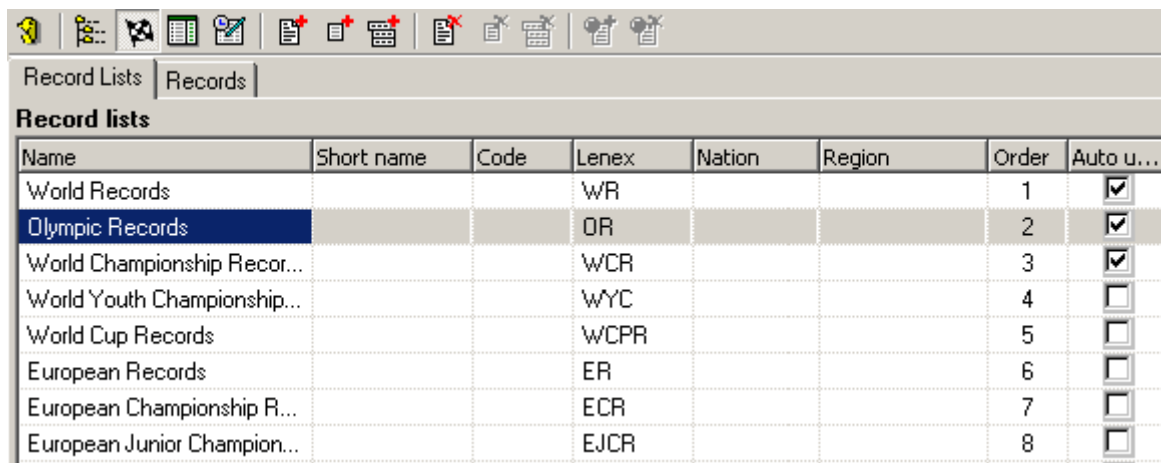
To edit the record lists and the record themselves, go to the records module (e.g. by using the buttons on the toolbar).



Image 1-2 : The Modules

Edit the record list properties by changing the values of the columns (Image 1-3):

- Set or change *Name*, *Short name* and *Code* to define a list.
- The *Lenex-Code* is used to identify a record list. It's used to find the matching list, e.g. when synchronizing your current record lists with the lists from imported files (see 1.1).
- *Nation* and *Region* are used as filters for the athletes: Only athletes matching these filters will be able to break a record from this list.
- *Order* defines the order of the lists in this view, but also in the reports concerning records. It defines the priority/importance of the records too. E.g. in the result lists, only the record (or the marker for the record, see 1.4) with the highest priority will be outputted besides a result (if the result breaks several records).
- Choose *Auto update* to keep the list updated, if a new record is reached in your current meet.



The screenshot shows a software interface with a toolbar at the top containing various icons for file operations. Below the toolbar are two tabs: 'Record Lists' and 'Records'. The 'Record Lists' tab is active, displaying a table titled 'Record lists'. The table has columns for Name, Short name, Code, Lenex, Nation, Region, Order, and Auto u... (likely 'Auto update'). The 'Olympic Records' row is highlighted in blue.

Name	Short name	Code	Lenex	Nation	Region	Order	Auto u...
World Records			WR			1	<input checked="" type="checkbox"/>
Olympic Records			OR			2	<input checked="" type="checkbox"/>
World Championship Recor...			WCR			3	<input checked="" type="checkbox"/>
World Youth Championship...			WYC			4	<input type="checkbox"/>
World Cup Records			WCPR			5	<input type="checkbox"/>
European Records			ER			6	<input type="checkbox"/>
European Championship R...			ECR			7	<input type="checkbox"/>
European Junior Champion...			EJCR			8	<input type="checkbox"/>

Image 1-3 : The Records Module

Select on the right hand side (under *Record agegroups*), in which agegroups the record list is valid. Choose *relay single*, if the age in a relay event is taken from each athlete and *relay total* if the age is the sum of all athletes.

IMPORTANT: When defining record agegroups, you should never define an agegroup "Open". In this case, just don't select any agegroup for the record. In addition the selected agegroups in the same recordlist should never have overlapping ages!

To see the records of your meet click the records tab. Filter the records by record list, agegroup, gender, course or swim style. Each record can be edited by setting it's properties in the panel at the bottom of the module. E.g. to add split times, choose *Edit > Add Split Time* from the mainmenu or right click in the area in the bottom right corner.

Record Lists | Records

All records | All | Men | 50m | 50m Freestyle

Record List ▲	Agegroup	Gender	Course	Swim Style	Swim Time	Name
World Records	Open	Men	50m	50m Freestyle	21.64	POPOV, Alexander
World Championship...	Open	Men	50m	50m Freestyle	21.69	SCHOEMAN, Rol...
Olympic Records	Open	Men	50m	50m Freestyle	21.91	POPOV, Alexander
European Records	Open	Men	50m	50m Freestyle	21.64	POPOV, Alexander
European Champion...	Open	Men	50m	50m Freestyle	21.88	KIZIEROWSKI, B...
Universiade Records	Open	Men	50m	50m Freestyle	22.12	DOS SANTOS, Ni...
European Junior Cha...	Open	Men	50m	50m Freestyle	22.26	DEIBLER, Steffen
World Youth Champi...	Open	Men	50m	50m Freestyle	22.74	COANDJEAN, Mari...

Record list: World Records | Club name: Russia | Meet event reference:

Agegroup: - | Club code: RUS

Gender: Men | Course: 50m | Club nation: RUS - Russia

Swimstyle: 50m Freestyle | Lastname: Popov

Record time: 21.64 | at: 16.06.2000 | Name prefix:

Meet name: Russian Championships and Olympic | Firstname: Alexander

Meet city: Moscow | Middle name:

Meet nation: RUS - Russia | Birthdate: 16.11.1971

Distance	Time	Delta

Image 1-4 : The Records Module

1.3. Meet Event Reference

If *Auto update* is selected for a record list and a new record matching this list is reached, a new record entry will be inserted with a reference to the event, in which the record was established (This occurs, after the heat state is set to official). If *Auto update* is off, you can add the new record manually and insert the reference manually too. Leave this field empty for old records.

The meet event reference is used to determine the time, when a new record is established, e.g. to correctly output the records on reports. So you can use the event reference to define the time a new record was made in another on-going meet, too. The new record will be valid (e.g. listed in reports) from the next event after the event chosen as reference.

1.3.1. Example

We got a normal 50m Freestyle Prelim for men. The World and Olympic Records are listed on top of the start and results list (see 1.4 how to attach record lists to events). Now let's suppose the World Record is broken in this prelim event (Image 1-5).

Example meet						
Paris, 1.1.2008						
Event 1		Men, 50m Freestyle			Open	
01.01.2008					Results Prelim	
World Records	21.64	POPOV, Alexander	RUS	Moscow (RUS)	16.06.2000	
Olympic Records	21.91	POPOV, Alexander	EUN	Barcelona (ESP)	30.07.1992	
Points: FINA.2004						
Rank		YB		Time	Fts	
1.	HOUSTON, Johnny	80	unattached	20.00	1309	A
	<i>World Record</i>					
2.	RIZZO, Sandro	80	unattached	20.02	1305	A

Image 1-5 : Results List for Prelim (still old Record in Header)

After the heats of this events are set to official and if *Auto update* is enabled, the new record will be added to the World Records list. The records broken in your current meet are marked with a pushpin. The meet reference is set to the event in which the record was broken (Image 1-6).

Record Lists		Records				
World Records	All	All	50m	50m Freestyle		
Record List	Agegroup	Gender	Course	Swim Style	Swim Time	Name
World Records	Open	Men	50m	50m Freestyle	20.00	HOUSTON, Johnny
World Records	Open	Men	50m	50m Freestyle	21.64	POPOV, Alexander
World Records	Open	Women	50m	50m Freestyle	24.13	DE BRUIJN, Inge
Record list:	World Records	Club name:	unattached	Meet event reference:	1	

Image 1-6 : A Record is Broken in the Current Meet


So in all the following events, the new record will appear in the header of the start and result lists (Image 1-7).

Example meet Paris, 1.1.2008					
Event 1 01.01.2008		Men, 50m Freestyle			Open Startlist Final
World Records	20.00	HOUSTON, Johnny	Paris	01.01.2008	
Olympic Records	21.91	POPOV, Alexander	EUN Barcelona (ESP)	30.07.1992	
YB					
Final A					
4	HOUSTON, Johnny	80	unattached		20.00



Image 1-7 : Start List for Final (new Record in Header)

1.4. Add Record Lists to Events

If you would like to mark new records in reports or display the records in the header, assign the record lists to events. To define which record lists should be listed in which events, switch to the events module and select an event to edit. To the lower right, you can find a list to add records and time standards to the event (Image 1-8).

To add a record, press the  button or right-click on the list and choose *Add Record List*. Select from the *Records / Time standards* column, which list you'd like to assign. The *S* and *R* columns define on which reports the records should be listed (*S* = Startlist, *R* = Results list). You can optionally define a marker for each added list, too. This marker is outputted besides a result (e.g. in the result list), if the result marks a new record. The comment is outputted on the next line. Keep in mind, that only the record with the highest priority ("smallest" record list order) will be displayed, if more than one record is broken.

Note that the *Auto update* function of the record lists (see 1.2) works independently of these settings. You don't have to add record lists here to keep your records updated.

Records / time standards for event:					
	Records / Time standards	S	R	Marker	Comment
	World Records	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		World Record
	Olympic Records	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	**	

S: Print records / time standards on startlist
R: Print records / time standards on result list

Image 1-8 : Records for an Event

1.5. Export Records

To export your current record lists go to *Transfer > Export Records...* in the mainmenu. Mark the record lists to export and choose your options. Press *Export* to output your lists to a Lenex file.

1.6. Print new Records

You have different possibilities to print records:

Global -> Recordlists: Here you can print selected recordlists, optionally with record history.

Global -> Event Structure: The event structure can optionally be printed including the records defined per event.

Results > Records broken by Event: On this list, all records broken at the current meet will be printed. Consider that the new records will only be added if the option *auto update* is set in the corresponding record list and the heats have been set to *official*.

2. Time Standards

2.1. The Time Standards Dialog

Open the Edit Time Standards dialog by selecting the events module and *Edit > Edit Time Standards...* from the mainmenu.

Code / Name	Age group
Limite	Open
Limite 2x	Open
Limite 3x	Open
EYOF	13
EYOF	14
EYOF	15
EYOF	16
JEM	15
JEM	16
JEM	17
JEM	18
LEN-Event	Open
Universiade	Open

Swim style	Men 50m	Men 25m	Women 50m	Women 25m
50m Freestyle	26.36		29.42	
100m Freestyle	57.02		1:03.54	
200m Freestyle	2:07.69		2:19.02	
400m Freestyle	4:38.33		5:04.07	
800m Freestyle			10:27.00	
1500m Freestyle	18:50.00			
50m Backstroke	31.35		35.14	

Image 2-1 : The Time Standards Dialog

Press *Add* to create a new time standard and *Delete* to remove the selected standard. You can create four different types of time standards:


- Maximum time standards: Used to mark results and calculate fines, where the swimtime was slower than the time standard.
- Minimum time standards: Used to mark results and calculate fines, where the swimtime was faster than the time standard.
- Default time standards: Used to mark results, where a swimtime broke a certain qualification time, e.g. Olympic time standards
- Level time standards: Used for agegroups in level meets. Entries are then grouped in an agegroup based on the entrytime matching the range of the defined level time standars.

Set name, code, type, nation and age range in the corresponding controls. Below these global options you see the list of the actual times grouped by swim style. Enter your standards there.

Hint:

- Use the Import/Export functions to reuse standards in other meets.
- You can filter the swim styles by styles with standards using the checkbox on top the list

2.2. Add Time Standards to Events

See 1.4 to learn how to add record lists to events. Adding time standards works similarly. The  button lets you add a time standard to an event (switch to the events module and select an event to see the list of records/standards). Additionally compared to records, you can set a fine for each missed time standard.

2.3. Print Fines for missed Time Standards

To print a list with all fines, select *Results > Fines by Club...* . Here you output a list with all fines of all clubs or filter by clubs. Add optionally fines for athletes who did not start or finish. Select *Print one list per Club* for a detailed list with all details per result.